



GREEN BAY SCHOOL

RespectWhakaute PositivityMatika InitiativeAuahatia

Digital Technologies Responsible Use Agreement

Year 4 to Year 8 Student

When using information and communications technologies (ICT) at Green Bay School, I will always be a good digital citizen. This means that I;

Will be a confident and capable user of ICT.

- I know what I do and do not understand about the technologies that I use. I will get help where I need it.

Will use ICT for learning as well as other activities.

- I understand that technology can help me to learn. I also know it can be used to talk to people, to buy and sell things and to have my opinion heard. I know when and where it is okay to do each one.

Will think carefully about whether the information I see online is true.

- I know that it is easy to put information online. This means that what I see is not always right.
- I will always check to make sure information is real before I use it.

Will be able to speak the language of digital technologies.

- When people talk online, the things they say can be quite different from a conversation they might have if they were sitting next to each other.
- I know that I must try to understand what people are saying before I react to them.
- If I am not sure, I can ask them or someone else to explain.

Understand that I may experience problems when I use technology but that I will learn to deal with them.

- I understand that there will be times when technology may not work as I expect it to, or that people may be mean or unkind to me online.
- When these things happen, I know that there are ways I can deal with it. I also know there are people I can go to, to get help if I don't know what to do next.

Will always use ICT to communicate with others in positive, meaningful ways.

- I will always talk politely and with respect to people online.
- I know that it is possible to bully or hurt people with what I say and do on the internet.
- I will think about the effect that my actions have on other people.

Will be honest and fair in all of my actions using ICT.

- I will never do anything online that I know will hurt anyone.
- I will make sure what I do is not against the law.
- I will make sure that my actions don't break the rules of the websites that I use.
- When I am not sure about what I am doing, I will ask for help.

Will always respect people's privacy and freedom of speech online.

- I understand that some information is private.
- I will be careful when using full names, birthdays, addresses and photos of other people and of my own.
- I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.

Will help others to become a better digital citizen.

- Being a good digital citizen is something that we all have to work at.
- If I know that my friends are having problems online, I will try to help them.
- If I see that someone is being unfairly treated online, then I will speak up rather than just watch it happen.

I understand that the school will try to keep me safer by

- Using filtering and other technologies that are designed to monitor school accounts, whether I am connected to the school's network or not.

Student Declaration:

I understand that these guidelines for Responsible Use are to be followed when using any technology whilst at school or whilst on any school activity. I am aware that this may include the use of a device that the school does not own.

I understand that if I breach this Responsible Use Agreement, I may lose access to school ICT services including the use of the internet on school owned devices or any personally owned device used at school.

Signed

Name

Room

Date/...../.....