

4 May 2022

Dear Parents/Caregivers

GBS LOCKDOWN DRILL – Tuesday 10 May

As part of keeping our school safe, we need to be able to respond safely and quickly to a range of emergency situations.

GBS will work alongside an independent company, Harrison Tew®, who specialise in emergency management planning for schools, and whose procedures have been successfully implemented in hundreds of schools throughout New Zealand.

As part of maintaining our emergency procedures in our school, specialised training is being conducted with our senior leadership and staff by Harrison Tew®.

The students will also receive information on how to respond in an emergency directed at their respective age groups from either their teacher or Harrison Tew®. We will then conduct a lockdown drill under the guidance and support of Harrison Tew®.

During the lockdown drill you will receive notification (via email) from school, so it is important that your emergency contact details are up to date and correct. The notification (via email) will emphasise that this is an exercise/practice/drill and will explain that further 'updated' information will then be posted on the school website (greenbay.school.nz).

In a genuine incident, should you become aware of a lockdown or evacuation at the school, can I please ask that you do not attend or telephone the school, as we will not be able to respond. Your presence or contact may make it more difficult for us or the emergency services to manage a situation.

We thank you for your support.

Ngā mihi
He whānau kotahi tātou - We are one family



Anand Muthoo
Principal
Green Bay School