

Green Bay School

Swimming Pool Rules, Rules of Conduct and Obligations



COVID-19:

If the NZ Government announce and place COVID-19 restrictions at any time during the opening of our school pool key dates, there will be no refunds issued to pool key holders (except for the \$30.00 bond as per the rules).

- Please read through the GBS swimming pool rules, and the rules of conduct and obligations. Share them with your child/children, then **sign the Indemnity Form** indicating that you fully understand and will always abide by these rules set out and outlined by the Green Bay School Board of Trustees. If these rules are not adhered to in full, there will be an instant loss of your pool key and bond.
- There are only 100 pool keys available, and the cost is \$100.00 per key, plus \$30.00 bond. Your bond will be refunded as a credit to your school account (our preferred method of refund) once the pool key is returned, on or before Friday 17 March 2023. Any late returns forfeit their bond refund.
- To secure your pool key, please return your signed Indemnity Form and pay \$130.00 at the school office between **9:00am and 3:15pm** from Tuesday 29 November to Friday 2 December 2022 and again the following week, Tuesday 6 December to Friday 9 December 2022. Pool keys will be issued only on receipt of a signed Indemnity Form.
- The school pool will be open and available for swimming from **Tuesday 13 December 2022 until Friday 10 March 2023**. On Christmas day, the pool will close at 3.00pm.
- Payment of \$130.00 can be made by eftpos or cash at the school office or via online banking to the school bank account at ASB: 12-3070-0090711-00 please add the student's full name and reason for payment as 'pool key'. Keys will only be handed out when payment is confirmed, and your Indemnity Form is signed and returned to the school office.
- The pool key must be returned to the school office on or before Friday 17 March 2023, in order to receive your bond refund of \$30.00. It is your responsibility to return your pool key by this date, as any late returns will forfeit their bond refund.

It is important to understand the following:

1. To have the swimming pool available to you is a privilege and you, as a key-holder, are responsible for ensuring the continuation of the pool's accessibility.
2. The swimming pool is for you to use after school hours, and it is up to you to make it work. There is no staff supervision; **it is your responsibility to adhere to the rules.**
3. From time to time you may need to be assertive and speak to other pool users; children and or adults, to remind them of the rules if they are not being followed.
4. The pool usage is only for the students of Green Bay Primary school.
5. The pool keys are restricted in number, **DO NOT SHARE YOUR POOL KEY** with other people. You may be asked at any time whilst at the pool to show your key to a pool committee member. If you cannot do this, you will be asked to leave immediately. If you lose your key, we cannot replace it due the fact it is a special security cut key and has a unique number on it. Take care and keep it safe.

Swimming Pool Rules, Rules of Conduct and Obligations

- **Child supervision:** You need to supervise your children **100%** at all times, there are no lifeguards. Adult supervision must be by an adult that is 18 years old or over.
- **Adult to children ratio:** A ratio of 1 adult to 4 children **always** please. The pool key is for the use of your immediate family only. This is a safety requirement. If you have too many children, you will be asked to leave the pool immediately. This is **non-negotiable**. Students attending Green Bay School have priority over everybody else (i.e. older or younger siblings).
- Please check the swimming pool depth before entering. These can be found in the pool area.
- **Swimming pool hours:** Swimming pool may be used after school 3.30pm till 7.30pm and weekends/holidays 9.00am till 7.30pm. **Please note during Term 1 only, GBKO (Green Bay Kids Own) will be using the swimming pool every Tuesday after school until 4.30pm. Therefore, swimming is from 4.30pm till 7.30pm every Tuesday in Term 1 only. Plus the GBKO school holiday programme have pre-booked Wednesday 25 January 2023 from 12.30pm till 2.00pm.**
- **Securing the gate:** After entering the gate, immediately **lock it behind** you. Remember it is your responsibility to look after one another. This prevents unsupervised children from entering the swimming pool area and keeps everybody safe. Please kindly remind others arriving to lock the gate after them. Be proactive, we are relying on all parents to make this work.
- **Pool key:** To be able to enter the swimming pool area, a family must have their own pool key, and an adult (18 years or over) must be with the children at all times. Sometimes children arrive ahead of their parents, they must wait outside the gate for their parents. If they are not with their parent, they are unsupervised and therefore not able to enter the gate.
- **Eating in the swimming pool area: Eating in the pool is forbidden.** We discourage eating around the pool area. Rubbish bins are not provided, so please clean up after yourselves and **take all rubbish home**. It is your responsibility to keep the pool and changing rooms tidy. Remember to take all of your belongings.
- **Lost property:** You are responsible for your children and property, so there should not be any lost property left behind, please check before leaving. Belongings get dropped sometimes and children may forget, but this is the responsibility for adults to supervise. We don't want our pool area to be a tip. Please be responsible.
- **Toilets:** During the holidays, toilets will be cleaned once per day. Please supervise your children so that the toilets do not become unpleasant. Please be conscientious and check.
- **Teenagers and others:** We discourage teenagers from using the pool, it is too shallow for them. Bigger children can disrupt and on occasion, intimidate younger children and we want to keep everyone safe. Please remember children from Green Bay School have first priority, not siblings. On a busy hot day there may not be room for older or younger siblings.
- In the unforeseen event of a faecal discharge (poo) or diarrhoea, please get out of the pool immediately. Report the incident immediately to one of the pool committee members. Their contact details are on the boards in and outside of the pool area. The pool will not be available until the water quality is safe to resume pool usage.
- Please no diapers/nappies in the swimming pool, wear appropriate swimming togs and swimming pants only.

Rules of Conduct

- No jumping into the pool
- No disorderly behaviour
- No running
- No diving
- No alcohol
- No BBQ's
- No dogs or any animals
- No pushing
- No holding under
- No person to swim alone
- No boogie board, surfboard, kayaks or other large objects (i.e. no object bigger than an A4 size flutter board)
- No walking along the edge of the pool.

Breaking the rules: Keys will be confiscated for misbehaviour and or breaking the rules, not negotiable. There will be no refunds.

- **Returning the pool key:** Please make a note on your calendar/diary to return the pool key to the school office on or before Friday 17 March 2023. The last day for swimming will be Friday 10 March 2023 then the swimming pool will be closed to keyholders. Please remember it is *your responsibility* to return the pool key.
- **During school holidays:** There will be no school staff during the school holidays. The pool will be **cleaned every few days and the toilets will be cleaned once a day**. We apologise in advance if the pool is being cleaned when you arrive, and you are inconvenienced. This is to keep us all safe.
- **Emergency contact:** Should an emergency arise please contact in the first instance, Shannon: 0226546412 shanreco@icloud.com or Amelia: 021430321. However, we hope this won't be necessary!

Contact Details:

Your name, phone number and email address will be given to the pool committee organiser and the pool committee for the duration the pool is open. This is for the purpose of contacting you in case of emergency or situations that may arise which require pool key holders to be contacted such as pool closures, lost keys etc.

The Board of Trustees Indemnity Statement:

The pool key is issued to the pool key holder on the understanding that the Board of Trustees and the school staff **shall NOT be held liable either personally or professionally, or responsible for any accident, loss, injury or death arising from the use of the school swimming pool, surrounding facilities or school grounds after normal school opening hours**. The user, in accepting the pool key offer, indemnifies the Green Bay Primary School Board of Trustees and staff of all claims, demands, costs and proceedings that might be made against them, arising out of, or in connection with the use of all school facilities, including the swimming pool.

Read and sign this Indemnity Form. In doing so, you agree you have read and understood all rules, rules of conduct and obligations of hiring the GBS pool key:

Rules, Rules of Conduct and Obligations
For the Use of Green Bay Primary School Swimming Pool
from Tuesday 13 December 2022 until Friday 10 March 2023

\$130.00 for the pool key includes \$30.00 bond refund payable to school account when pool key is returned on or before Friday 17 March 2023.

Student Surname:

Student First Name:

Room Number:Email:

Home Address:

Contact Numbers: (home)

(work) (mobile)

Name of Parent who collected Pool Key:

- *I take full responsibility for my child/children at all times and understand that if the rules are broken, the key will be forfeited, and there will be no refund given.*
- *I will return the pool key on or before Friday 17 March 2023. By returning the pool key, I will qualify for the bond refund payable to my school account.*
- *I have read and understood the Rules, Rules of Conduct and Obligations.*
- *I have read and understood the Contact Details being shared.*
- *I have read and understood the Board of Trustees Indemnity Statement.*
- *I have read and understood the COVID-19 restrictions.*

Signature..... **Date**

Full Name

Office Use Only

Date key issued:

Paid by: Eftpos/cash/online

Key No.

Money taken by: **(Check Indemnity Form has been signed)**