

11 June 2020



Kia ora GBS Parents/Caregivers

RE: Alert Level 1

We are now at Alert Level 1, but as the Prime Minister has pointed out - while this is a very important milestone, the job is not done. We must continue to be vigilant – wash and dry our hands and recall where we have been, so that we can contact trace if required. The ability to quickly trace close contacts of a confirmed case is a key defence against further transmission of COVID-19. Our Ministry of Health QR code poster which supports contact tracing efforts has been applied for and will be displayed once it's received.

Thank you all for playing your part during COVID-19 and thank you all for your continued support during the Alert Level phases and protocols that were put in place. We are now back to normal.

The following information is to enable parents/caregivers to make arrangements for our school times starting Monday 15 June 2020.

- School starts at 8:50am and finishes at 2:55pm for all students.
- School gates will open at 8:30am. We would prefer you to drop your child at the gate however, if you feel the need to come into school to drop off your child, feel free to do so.
- The back-school gate (Cajero Place) and the hall gate is locked at 9:00am and will reopen at 2:45pm. This is for Health and Safety reasons.
- The main school gate (outside the office) will be closed during school times (but not locked).
- Parents/caregivers can access the school office from 8:30am to 3:30pm.
- If parents/caregivers enter the school grounds before 2:45pm, you are required to sign in at the office.
- Entry and exit from the Junior school carpark is closed from Monday 15 June 2020 due to junior playground construction.
- The following will be used as entry and exit points – main gate, hall entry gate and back gate.
- Please ensure your child is at school on time and picked up after school on time.
- Students need to be in their full school uniform (change of clothes for younger students).
- Bikes and scooters are allowed provided helmets are worn and other bike safety rules are being met. Students are to disembark bikes at the school gate and walk to the bike bay.
- Please keep your child at home if they are sick, you will receive a call from the office if we feel your child needs to be collected.
- If you need to contact your child's classroom teacher, please do so via email or set up an appointment.
- Be kind and respectful to others.

We are now focussed on productively moving forward with the teaching and learning that is planned for the balance of the school year. Kia Kaha Green Bay School.

Ngā mihi

Anand Muthoo

Principal

Green Bay School