

**Timeline for Term 2: Scale A Teacher Position (Y1)  
GREEN BAY SCHOOL 2020**

Timeline Date	Detail	Applicant Action
Friday 6 <sup>th</sup> March 2020	Job advertised in Gazette on-line Publication date: March	Applicants complete application form and forward with curriculum vitae to Principal, Green Bay School, Green Bay 0604
Friday 20 <sup>th</sup> March 2020	Applications close 4pm.	
Monday 23 <sup>rd</sup> March 2020	Short listing of candidates & referee checks	
Thursday 26 <sup>th</sup> March 2020	Interviews with shortlisted candidates	Applicant attends interview
Friday 27 <sup>th</sup> March 2020	Successful applicants notified asap after interview	
Friday 27 <sup>th</sup> March 2020	Formal written offer of appointment forwarded to successful applicant to be signed and returned	Successful applicant must notify the school in writing within 3 working days of acceptance/non-acceptance
Friday 3 <sup>rd</sup> April, 2020	Unsuccessful applicants notified	
Monday 28 <sup>th</sup> April 2020	Job commences	Appointee takes position